

# CHILDREN’S SERVICES COUNCIL

## MINUTES

September 5, 2024

In attendance for the meeting were Melisa Jahner-Chairperson, Dylan Tedders, William Wallace, Wendy Coker, Heather Hancock and Toni Wiersma-Executive Director.

Absent: Bob McPartlan, Frank DeCarlo and Pat McCoy

Audience: Deyan Shanks, Deforest Shanks, De’Quesha Blk-Bentley, Jasmine Estrada, Miguel Estrada and Ja’Quan Bentley

### Meeting called to order by chairman Melisa Jahner at 5:15 PM

- a) Additions or corrections to the agenda
  - Toni Wiersma requested to remove from the agenda
    - (i) Item 4c and Item 6b

William Wallace made the motion to accept the agenda with the removed items. Wendy Coker seconded the motion. The motion carried.

### 2) Approval of Minutes:

- a) Meeting – August 15, 2024. Dylan Tedders made a motion to approve the minutes. William Wallace seconded the motion. The motion carried.

### 3) First Public Hearing on Proposed Budget and Millage Rate

- a) Melisa Jahner presented the proposed millage rate of .3000 for the fiscal year 2024-2025. This is the same millage rate from 2023-2024 although it will be a 1.63% tax rate. Dylan Tedders that the Board approve a tentative millage rate of .3000. Wendy Coker seconded the motion. There were no public questions. The motion carried.
- b) Melisa Jahner asked Toni Wiersma to present the proposed budget.

Millage Per \$1000	
Projected Tax Roll	\$ 4,338,171,134
95% Collections	\$ 4,121,262,577

ESTIMATED REVENUE		BUDGET
Taxes	\$0.3000	\$ 1,236,379
Interest Income		\$ 10,000
Fund Balances/Reserves/Net Assets		\$ 1,438,383
<b>TOTAL SOURCES</b>		<b>\$ 2,684,762</b>

<b>EXPENDITURES</b>		
Agency Allocations	\$	725,000
Audit/Accounting	\$	20,000
Community Scholarships	\$	50,000
Human Services	\$	55,000
Other Projects/Expenses	\$	25,000
Property Appraiser	\$	38,000
Special Projects	\$	450,000
Summer Projects	\$	300,000
Tax Collector	\$	28,000
<b>TOTAL EXPENDITURES</b>	<b>\$</b>	<b>1,691,000</b>
<b>FUND BALANCE/AND TRANSFER RESERVES</b>	<b>\$</b>	<b>993,762</b>
<b>TOTAL APPROPRIATED EXPENDITURES</b>		
<b>TRANSFERS, RESERVES, &amp; BALANCES</b>	<b>\$</b>	<b>2,684,762</b>

**THIS WOULD BE A 1.63% TAX INCREASE**

Heather Hancock made a motion to tentatively approve the proposed budget of \$2,684,762. Dylan Tedders seconded the motion. The motion carried.

**4) Approval of Financial Statements:**

a) Financial Statement– October – July 2024

i) Toni Wiersma presented the financial statement:

**(1) INCOME**

- **Total Income - \$1,234,519.39**

**(2) COST OF GOODS SOLD**

- Human Service Expenditures - \$22,835.00

**(3) GROSS PROFIT - \$1,211,684.39**

**(4) EXPENSES**

- Administration - \$88,195.19
- Program Services – Agencies – RFP - \$390,675.40
- Scholarships - \$45,000.00
- Summer Projects - \$223,819.52
- Special Projects - \$387,357.01
- **TOTAL EXPENSES - \$1,135,047.12**

**(5) NET INCOME - \$76,637.27**

**(6) CURRENT ASSETS**

- SouthState Checking Account 4993- \$0.00
- SouthState Checking Account 0677 - \$1,335,889.06
- CD –\$417,564.44
- Refundable Agency Grants - -\$(140.00)

- (7) TOTAL CURRENT ASSETS - \$1,878,249.52**
- (8) FIXED ASSETS**
  - Equipment - \$1,926.00
  - Accumulated depreciation - -\$(1,177.63)
  - TOTAL FIXED ASSETS - \$748.37
- (9) TOTAL ASSETS - \$1,754,061.87**
- (10) LIABILITIES**
  - Total Current Liabilities - \$2,997.00
  - Total Equity - \$1,751,064.87
- (11) TOTAL LIABILITIES AND EQUITY - \$1,754,061.87**

Toni Wiersma also presented the Management Report for the Fiscal Year 2023-2024 and the Profit and Loss statement for the period October 1, 2023 – July 30, 2024. Mrs. Wiersma pointed out to the Board the categories listed on the Profit and Loss Statement.

- b) Toni Wiersma also presented the actual budget vs. the amount spent in each category. Our income is above the budgeted amount for the year. Toni Wiersma discussed the Budget vs Actual expenditures. She discussed projected expenses for the remainder of the year and noted that with the projections that expenses will exceed the income for the year. Fund balance funds will be used. Toni Wiersma also reviewed the projected budget for the 24 -25 fiscal year and reminded the Board of the Final Public hearing on September 23, 2024. William Wallace made a motion to approve the Financial Statement for the Fiscal Year 2023-2024 and Wendy Coker seconded the motion. The motion carried.

## 5) Introduction of Lake Okeechobee Elite Athletes

Ja’Quan Bentley and the Lake Okeechobee Elite Athletes (Ducks) appeared before the Board to thank the Board for their contribution to the program. Several award-winning athletes discussed what they had accomplished in Track and Field.

- **Aven Fonseca** – All-American – 100M, 200M and 400M dash. One of the top sprinters in the State and Nationally.
- **Calum Stephens** – All-American – Shot Put
- **Marqus Coleman III** – All-American – First Primary National Champion in Okeechobee as an Elite Long Jumper. He is 7 years old.
- **Camryn Evans** – Olympian and All-American-Elite Javelin Thrower and finished 11<sup>th</sup> in the US. #1 Javelin thrower in the State of Florida

## 6) Special Projects Requests

- a) **United Way – Halloween Extravaganza - \$3500.00**

The United Way is partnering with Philip DeBerard for the Halloween Extravaganza. Last year over 2,000 kids were in attendance. The money is to be used to purchase extra candy for the event. Wendy Coker made a motion to grant \$3500.00. Bill Wallace seconded the motion. The motion carried.

## 7) Discussion on Special Workshop to discuss Special Project Funding

- a) Mrs. Wiersma requested that the Board hold a workshop to discuss procedures and processes for granting Special Projects. After the discussion Melisa Jahner asked each Board member to bring ideas and suggestions on what procedures should be implemented for the 2024-2025 fiscal year. Some concerns were how to be consistent and to be financially responsible with our money. The Board decided to have the workshop following the Final Public Hearing on September 23, 2024.

## **8) Open Discussion**

- a. There wasn't any open discussion

## **13)Next meeting date – September 23, 2024**

This will be the Final Public Hearing to adopt the millage rate and the Budget.

Next business meeting will be on October 10, 2025.

Respectfully submitted,  
Toni Wiersma

Toni Wiersma

Executive Director