

# CHILDREN'S SERVICES COUNCIL

## MINUTES

March 12, 2026

In attendance at the meeting were Melisa Jahner - Chair, Debbie Gillis, Michael Hazellief, Jessica Lea, Frank DeCarlo, Bob McPartlan, William Wallace, Pat McCoy, and Toni Wiersma- Executive Director

Absent: Dylan Tedders and Alex Tijerina

Audience: Hannah Keith, Ruby Keith, Colleen Larson, Leah Suarez. Jacob Larson, Kathryn Montsdeoca, Lilly Larson, Shermon Gordon, and Melissa Syfrett

### 1) Meeting called to order 5:34 pm

### 2) Pledge of Allegiance and Invocation

- i. Melisa Jahner led the Pledge of Allegiance and gave the Invocation.

### 3) Additions/Deletions- Approval of Agenda

- i) Toni Wiersma added item 10 a – Discussion on Insurance
  - ii) Toni Wiersma added item 10b – Discussion on RFP meeting.
- a) Frank DeCarlo made a motion to accept the agenda with the addition of 10a and 10b. Michael Hazellief seconded the motion. The motion carried; all were in favor.

### 4) Approval of Minutes: January 16, 2026

- a) Bill Wallace made a motion to approve the minutes. Frank DeCarlo seconded the motion. The motion carried; all were in favor.

### 5) Approval of Financial Statements:

- a) Financial Statement – October 1, 2025 – February 28, 2026

- i) Mrs. Wiersma presented the financial statement:

#### (1) INCOME

- Total Income - \$1,288,051.36

#### (2) GROSS PROFIT - \$1,288,051.36

#### (3) EXPENSES

- Administration - \$58,179.90
- Program Services – Agencies – RFP - \$144,041.86
- Community Scholarships - \$0.00
- Summer Projects - \$0.00
- Special Projects - \$178,073.22
- **TOTAL EXPENSES - \$380,294.98**

#### (4) NET INCOME - \$907,756.38

#### (5) CURRENT ASSETS

- SouthState Checking - \$383,598.06
- CD 6398–\$521,084.41
- CD 4852 – \$453,542.07

- Money Market – \$782,357.20
- **Total Bank Accounts - \$2,140,572.74**

**(6) FIXED ASSETS**

- Equipment - \$1926.00
- Accumulated depreciation - \$(1,690.81)
- **TOTAL FIXED ASSETS - \$235.19**

**(7) TOTAL ASSETS - \$2,140,913.91**

**(8) LIABILITIES**

- Total Current Liabilities - -6505.27
- Total Equity - \$2,147,419.18

**(9) TOTAL LIABILITIES AND EQUITY - \$2,140,913.91**

- ii) Toni Wiersma presented the Profit-Loss for the Fiscal Year October 1, 2025 – February 28,2026. She also shared the Budget vs. Actual expenses for 25-26. Toni Wiersma added to the Budget vs. Actual the actual amount allocated in each of the funded areas.
- iii) Pat McCoy made a motion to accept the financial reports. Jessica Lea seconded the motion. The motion carried; all were in favor.

**6) Review the list of monitors and reminder mid-year reports are due March 31, 2026**

Toni Wiersma shared the monitor list for 25-26 and reminded the board that they should be in contact with their agencies and get the mid-year report finalized. She discussed the form that the agencies should fill out.

**7) Special Project Request**

**a) Okeechobee 4-H Extension - \$14,030.00 – Trip to Scotland**

Colleen Larson appeared before the Board to request funding for the Dairy teams that placed at Nationals to go to Scotland for competition. This is an honor for these students, and they will get the opportunity to compete at the Royal Highland Show and tour dairy farms in Scotland. The young ladies have worked extremely hard to earn this honor. Pat McCoy made a motion to grant the request of \$14,030.00. Bill Wallace seconded the motion. The motion carried; all were in favor.

**b) Florida All-Stars Sports Association - \$17,280.00**

Derrick Derita did not attend the meeting. Bill Wallace made a motion to table the decision until Derrick could attend. Jessica Lea seconded the motion. The motion carried; all were in favor.

**8) Summer Camp Approvals**

Toni Wiersma presented the summer camp recommendations that the committee of Jessica Lea, Daryl Roehm and Toni Wiersma recommended the funding amounts. The total recommended funding for the summer programs was \$322,250.00. Bob McPartlan made a motion to accept the recommendation of the committee and approve \$322,250.00 for summer camps. Michael Hazellief seconded the motion. The motion carried; all were in favor.

**9) Public Comment**

Leah Suarez commented that there would be training at Our Village, tomorrow, March 13<sup>th</sup> for suicide prevention. The training will be presented by Lauren Odell, and the title of the presentation is Question, Persuade, and Refer. All Board members are invited to attend and share with others.

## **10) Open Discussion**

### **a) Insurance policy for \$523.75.**

Toni Wiersma presented to the Board that we currently do not have any liability insurance. The only insurance that we have is a Bond insurance policy. She presented a quote for \$523.75. Discussion was held on the need for a policy. Bill Wallace recommended that we make sure that the policy would cover not only Children's Services Council, but also the individual members. Michael Hazellief made a motion to purchase the policy for \$523.75 if it covered both CSC and the individual members. Frank DeCarlo seconded the motion. The motion carried; all were in favor.

### **b) RFP meeting**

Toni Wiersma reported that thirty-six people attended the RFP workshop earlier in the day.

- c) Bill Wallace discussed that one of the agencies that appeared before the Board at the last meeting has a felony conviction. The issue was discussed on whether we should fund agencies with board members that have a felony conviction.

## **Next Meeting Date: April 16, 2026**

Bob McPartlan made a motion that the April 9, 2026, meeting be changed until April 16, 2026. Debbie Gillis seconded the motion. The motion carried; all were in favor.

**Debbie Gillis made a motion to adjourn the meeting at 6:53 pm. Pat McCoy seconded the motion. All were in favor; the motion carried.**

**Respectfully submitted,**

**Toni Wiersma**

**Toni Wiersma, Executive Director**