

Children's Services Council
February 13, 2020
Minutes

The Children's Services Council's meeting of February 13, 2020 was called to order at 5:05 p.m., with the following members present: Ken Kenworthy, Wendy Coker, Melisa Jahner, Pat McCoy, Amanda Riedel, Dennis Miles and Cathleen Blair, Executive Director.

Ken Kenworthy asked if there were any corrections or additions to the Agenda. Cathleen Blair stated that a request from the Okeechobee Rodeo Team request needed to be added under item #5. Pat McCoy made a recommendation to approve the Agenda addition, Melisa Jahner seconded, all approved.

The Minutes of December 2, 2019 were presented for approval. Pat McCoy made a motion to approve the Minutes as presented, Melisa Jahner seconded, all approved.

Cathleen Blair presented the Financial Statement Presented the following Financial Statements for approval:

- September, 2019 – Melisa Jahner made a motion to approve as presented, Pat McCoy seconded all approved.
- October, 2019 – Pat McCoy made a motion to approve as presented, Melisa Jahner seconded, all approved.
- November, 2019 – Melisa Jahner made a motion to approve as presented, Pat McCoy seconded, all approved.
- December, 2019 – Melisa Jahner made a motion to approve as presented, Amanda Riedel seconded, all approved. Cathleen Blair stated there is greater tax revenue due to FPL.
- January, 2020 – Pat McCoy made a motion to approve as presented, Melisa Jahner seconded, all approved.

Cathleen Blair informed the Council that it is time to elect officers for 2020-2021 fiscal year. Melisa Jahner made a motion to reelect Ken Kenworthy as Chairperson, Wendy Coker seconded, all approved. Amanda Riedel made a motion to reelect Melisa Jahner as Vice Chairperson, Pat McCoy seconded, all approved. Melisa Jahner made a motion to reelect Wendy Coker as Secretary/Treasurer, Pat McCoy seconded, all approved.

Ken Kenworthy approached the Council regarding the Time/Date/Place of meetings for 2020-2021. Pat McCoy made a motion to continue having the meetings the second Thursday of each month at 5:00 p.m., at 700 S.W. 2nd Avenue, Room 303, Okeechobee, Florida; Melisa Jahner seconded, all approved.

Cathleen Blair presented the following Special Projects request for 2019-2020:

- Big Lake Athletes (Lake Magic) – Provide middle and high school students with a career readiness mentorship for the love of sports. Big Lake Athletes is a registered nonprofit organization based in Moore Haven which will provide services to the children around the lake. Melisa Jahner made a motion to table until the March meeting and requested their presence at this meeting to further explain the program and how many children of Okeechobee will be served, Amanda Riedel seconded, all approved.

- Battlefield Friends – Requesting \$1,000 for the Battlefield event. Melisa Jahner made a motion to approve \$1,000, Wendy Coker seconded, all approved.
- Okeechobee Rodeo Team – Sheri Trent and Angie Tuten presented their application to the Council. Trying to bring the rodeo back and have more children participate from Okeechobee. They indicated several participants could attend state and national rodeos. It was suggested they write a summer grant instead of requesting a special project.

Cathleen Blair discussed the RFP revisions for this coming year- really only changed is the updated Agency Invoices, and dates items are due. Cathleen Blair informed the Council that the Mandatory RFP meeting is scheduled for March 3, 2020 at 4:00 p.m., at the Okeechobee County School Board. Submission of proposals are due April 28, 2020 by 3:00 p.m. Pat McCoy made a motion to approve the RFP changes for 2020-2021, Wendy Coker seconded, all approved.

Cathleen Blair informed the Council members about summer programs for 2019-2020. Summer grants are due Tuesday, February 25, 2020 by 2:00 p.m. The following people volunteered to be on the sub-committee March 3, 2020 at 10:00 a.m.: Ken Kenworthy, Amanda Riedel, Cathleen Blair, and Pat McCoy.

Cathleen Blair handed out the Conflict of Interest forms to be updated by each member.

Cathleen Blair indicated that the Letter of Engagement from Wicks, Brown and Williams, Inc. is \$9,645.00. Pat McCoy made a motion to approve the Letter of Engagement as presented, seconded by Melisa Jahner, all approved.

As there was no further business to discuss, the meeting was adjourned at 6:07 p.m. The next meeting is scheduled for Thursday, March 12, 2020 at 5:00 p.m.