

CHILDREN'S SERVICES COUNCIL

MINUTES

May 9, 2024

In attendance for the meeting were Melisa Jahner-Chairperson, Wendy Coker, Bob McPartlan, Frank DeCarlo, Dylan Tedders, William Wallace and Toni Wiersma-Executive Director.

Absent: Heather Hancock and Pat McCoy

Audience: Samantha Shaw, Shermon Gordon, Marvin Plummer, Matt Fairchild and Leah Suarez

Meeting called to order by chairman Melisa Jahner at 5:03 PM

a) Additions or corrections to the agenda

(1) Toni Wiersma added:

- 3(c) Money Market Discussion
- 6(a) Ethics Form Reminder
- 7 Next meeting date June 13, 2024

(2) Melisa Jahner added item 10a – Executive Director Salary

Wendy Coker made the motion to accept additions. Bob McPartland seconded the motion. The motion carried.

2) Approval of Minutes:

a) Meeting – April 23, 2024. Dylan Teddersff made a motion to approve the minutes. Wendy Coker seconded the motion. The motion carried.

3) Approval of Financial Statements:

a) Financial Statement– October – April 2024

i) Toni Wiersma presented the financial statement:

(1) INCOME

- Total Income - \$1,149,274.09

(2) COST OF GOODS SOLD

- Human Service Expenditures - \$13,415.00

(3) GROSS PROFIT - \$1,135,859.09

(4) EXPENSES

- Administration - \$60,123.19
- Program Services – Agencies – RFP - \$223,245.60
- Scholarships - \$45,000.00
- Summer Projects - \$95,818.33
- Special Projects - \$192,221.74
- **TOTAL EXPENSES - \$616,408.86**

(5) NET INCOME - \$519,450.23

(6) CURRENT ASSETS

- SouthState Checking Account 4993- \$1,385,185.95

- SouthState Checking Account 0677 - \$389,016.07
- CD -\$417,564.44
- Refundable Agency Grants - -\$(140.00)

(7) TOTAL CURRENT ASSETS - \$2,374,113.13

(8) FIXED ASSETS

- Equipment - \$1,926.00
- Accumulated depreciation - -\$(1,177.63)
- TOTAL FIXED ASSETS - \$748.37

(9) TOTAL ASSETS - \$2,2,191,766.48

(10) LIABILITIES

- Total Current Liabilities - \$2,997.00
- Total Equity - \$2,189,377.83

(11) TOTAL LIABILITIES AND EQUITY - \$2,192,374.83

Toni Wiersma also presented the Management Report for the Fiscal Year 2023-2024 and the Profit and Loss statement for the period October 1, 2023 – April 30, 2024. Mrs. Wiersma pointed out to the Board the categories listed on the Profit and Loss Statement

- b) Toni Wiersma also presented the actual budget vs. the amount spent in each category. Our income is above the budgeted amount for the year. Our expenses are below the budgeted amounts in each category.

William Wallace made a motion to approve the Financial Statement for the Fiscal Year 2023-2024 and Bob Mc Partlan seconded the motion. The motion carried.

- c) Discussion on Money Market Account

Toni Wiersma discussed the Money Market account and the research that was conducted. Bank of America doesn't open Money Market accounts. Truist was 4.25% variable, but we must have a SunBiz account. After research, CSC isn't required to have a SunBiz account. SeaCoast bank rate is 4.073 – 4.15, but must have a checking account at the bank. Mid-Florida Credit Union isn't a public depository for public funds. SouthState bank would offer 4% with a minimum of a \$500,000.00 deposit.

Frank DeCarlo recommended that we continue to search and that UBS bank was offering a much better rate and check into Synchrony online bank and Florida Fit/Florida Prime for better rates. Toni Wiersma was asked to continue checking. Mrs. Wiersma also stated that we had to be careful and to make sure that any financial institution that was selected was a Public Depository Bank for Public Funds.

(4) Special Project Request

- a) **Elite Athletic Group, Inc. - \$35,744.00**

Shermon Gordon, president, Samantha Shaw, Marvin Plummer and Matt Fairchild presented a proposal for a traveling baseball team for students that couldn't pay the fees for traveling baseball that is currently in Okeechobee. They would like to have a 8u, 10u, 12u, and a 14u team. They are starting from the beginning and would need all the equipment necessary to begin a program. Several questions were asked of the group: Bob McPartlan – Are you going to be able to field four teams, will the equipment last from

year to year, also stated that normally CSC only funds a maximum of 50% of a program. Wendy Coker asked about the selection of the players and are the coaches background checked. Coaches would have a background check. Toni Wiersma asked how this would be publicized and when was the start date. The start date is in August. The Council asked that the organizers bring back more information about fund raising efforts, selection processes, and more plans. The Council commended the groups on their efforts and didn't want them to leave discouraged.

b) Freedom Ranch – Cowboy Camp. - \$11,250.00

Angela Boney from Freedom Ranch addressed the board with a need for funding for additional camps during the summer. Originally, a summer grant for \$15,000.00 was awarded for four summer camps in June. The camps filled up within 24 hours with a waiting list. Mrs. Boney requested additional funding as a special project for three additional camps in July and August. Bob McPartlan made a motion to fund two additional camps for 7,500.00. The motion was seconded by Wendy Coker. The motion carried.

c) Department of Juvenile Justice – Back to School Bash - \$2,000.00

Banira Pineda-Garcia sent a letter to request \$2,000.00 in funding for the Back to School Bash on July 12, 2024. This will be used to purchase school supplies and toiletries for the youth that they serve in their program. Bob McPartlan made a motion to give \$2,000.00 to the Florida Youth Foundation for back to school supplies. Wendy Coker seconded the motion. William Wallace abstained. The motion carried.

5) Discussion on different logos for the Children's Services Council

Six different logos were presented and each council member selected one of the logos. After discussion, the council decided to wait on a decision until the logos could be presented in a postage stamp style to see how they would print on letterhead and other documents. The decision was tabled until a later meeting.

6) Open Discussion

a) Financial Disclosure Forms and Ethics Commission

Toni Wiersma reminded the Board that Form 1 or Form 6 must be filed with the Ethics Commission by July 1st. Some of the Board members had received notification while others had not. Toni Wiersma will forward the email to all of the Council members.

b) Executive Director Salary

At the request of the Executive Director from the previous meeting of April 23, 2024, Toni Wiersma felt that \$3,500.00 salary was too much and requested the money for the kids. The board had a discussion and with the stipulation that in October the salary would be reviewed. A motion was made for \$2,500.00 per month salary.

7) Next meeting date

The meeting was scheduled for June 13, 2024, but many of the Board members would be unable to attend. The meeting was changed until June 20, 2024. Toni Wiersma will place a public notice in the newspaper.

Motion made by Wendy Coker and seconded by Bob McPartlan to adjourn the meeting. The meeting was adjourned at 6:03 PM.

Respectfully submitted,

Toni Wiersma

Toni Wiersma

Executive Director