

# CHILDREN'S SERVICES COUNCIL

## MINUTES

July 11, 2024

In attendance for the meeting were Melisa Jahner-Chairperson, Bob McPartlan, Frank DeCarlo, Dylan Tedders, William Wallace, Wendy Coker and Pat McCoy and Toni Wiersma-Executive Director.

Absent: Heather Hancock

Audience: Tori Kogut, Leah Suarez, Jessie Ferrell, Heidi Dove, Ronda Watt, Cindy Kemp and Lonnie Kirsch

### Meeting called to order by chairman Melisa Jahner at 5:04 PM

- a) Additions or corrections to the agenda
- There were no corrections or additions to the agenda

William Wallace made the motion to accept the agenda as written. Wendy Coker seconded the motion. The motion carried.

### 2) Approval of Minutes:

- a) Meeting – June 20, 2024. Pat McCoy made a motion to approve the minutes. Dylan Tedders seconded the motion. The motion carried.

### 3) Approval of Financial Statements:

- a) Financial Statement– October – June 2024
- i) Toni Wiersma presented the financial statement:

#### (1) INCOME

- Total Income - \$1,233,006.43

#### (2) COST OF GOODS SOLD

- Human Service Expenditures - \$17,835.00

#### (3) GROSS PROFIT - \$1,215,171.43

#### (4) EXPENSES

- Administration - \$62,470.37
- Program Services – Agencies – RFP - \$305,326.52
- Scholarships - \$45,000.00
- Summer Projects - \$127,342.46
- Special Projects - \$276,165.42
- TOTAL EXPENSES - \$816,574.77

#### (5) NET INCOME - \$398,596.66

#### (6) CURRENT ASSETS

- SouthState Checking Account 4993- \$1,373,608.11
- SouthState Checking Account 0677 - \$279,455.00
- CD -\$417,564.44

- Refundable Agency Grants - -\$(140.00)
- (7) TOTAL CURRENT ASSETS - \$2,374,113.13**
- (8) FIXED ASSETS**
  - Equipment - \$1,926.00
  - Accumulated depreciation - -\$(1,177.63)
  - TOTAL FIXED ASSETS - \$748.37
- (9) TOTAL ASSETS - \$2,070,722.89**
- (10) LIABILITIES**
  - Total Current Liabilities - \$2,997.00
  - Total Equity - \$2,068,524.26
- (11) TOTAL LIABILITIES AND EQUITY - \$2,071,521.26**

Toni Wiersma also presented the Management Report for the Fiscal Year 2023-2024 and the Profit and Loss statement for the period October 1, 2023 – June 30, 2024. Mrs. Wiersma pointed out to the Board the categories listed on the Profit and Loss Statement.

- b) Toni Wiersma also presented the actual budget vs. the amount spent in each category. Our income is above the budgeted amount for the year. Toni Wiersma reminded the Board at the last meeting that they had voted to approve taking \$200,00 from the fund balance to fund Special Projects for the remainder of the fiscal year. Pat McCoy made a motion to approve the Financial Statement for the Fiscal Year 2023-2024 and Wendy Coker seconded the motion. The motion carried.

#### **4) Introduction of Scholarship Recipients – Catherine Bostic**

- a) Pulled from the agenda, Catherine Bostic did not attend.

#### **5) Special Projects Requests**

- a) **Our Village – Back to School Expo - \$10,000.00.** This was tabled from the last meeting until we had an updated audit report. Mrs. Suarez stated that more records had been sent to the auditor and the time frame was five to six weeks for the completed audit. Melisa Jahner asked Mrs. Suarez to obtain a letter from the auditor stating the progress. The request for the Back to School Expo will help defray school supplies and clothing for students for the 24-25 school year. The Board has supported this project for the last several years. Pat McCoy made a motion to grant \$10,000 for the Back to School Expo. Bob McPartlan seconded the motion. The motion carried.
- b) **Chobee United Cheer, Inc. - \$24,966.11.** Heidi Dove, Okeechobee High School Cheerleading Sponsor requested money to provide elite training, safety education and to help grow and develop interest and participation in cheerleading to underprivileged youth in the Okeechobee Community. This will be a recreational competitive cheer program. This program will be for kids ages 4 – 15. The high school cheer squad will provide peer support to the program. Discussion was held that the Board can't fund equipment over the amount of \$750.00. Pat McCoy made a motion to approve the request and Wendy Coker seconded the motion. The motion carried. The Board directed that ½ be distributed at this time and remainder on receipts for supplies.
- c) **OCRA – Softball World Series - \$20,000.00.** The 8u girls' softball team won the Dixie Youth Softball State Tournament and gave them the opportunity to travel to Prince George, Virginia, and play in the

World Series. The OCRA organization is asking for funds to help cover some of the costs for the girls to represent Okeechobee in the World Series. Toni Wiersma reminded the organization that they must provide detailed receipts to the Board. The event will be on Facebook live. Bob McPartlan made a motion to approve the \$20,00.00 request and Dylan Tedders seconded the motion. The motion carried.

- d) **Healthy Start – Dad’s game plan - \$375.00.** The request was made and approved at the last meeting for \$1500.00, but that would be an amount for the entire year. Healthy Start has amended their request to only cover the remainder of our fiscal year ending September 30, 2024. Pat McCoy mad a motion to approve the \$375.00. Bob McPartlan seconded the motion. The motion carried.

## **6) Request to Address the Board for Additional RFP funding**

- a) Leah Suarez requested to address the Board. The Board voted on June 20, 2024, to grant Our Village – Peer Support \$80,000.00 for the 24-25 fiscal year. Mrs. Suarez had requested \$179,160.00. Mrs. Suarez appeared to request the full amount of funding. Melisa Jahner, Chairman, explained to the Board the process that the committee did to approve all of the grants that were requested. The amount requested would fund peer support staff. A discussion was held on how much fund balance should be kept in reserve. Melisa Jahner directed Mrs. Wiersma to find out what percentage should be held in reserve. Toni Wiersma reminded the Board that for this year’s funding we had used \$215,000.00 of our fund balance this year.

## **(7) Update on Summer Programs**

- a) Mrs. Wiersma gave a PowerPoint presentation on some of the Summer Programs and the activities that the children were enjoying this summer.

## **8) Setting Millage Rates and Tentative Budget**

- a) Toni Wiersma presented four scenarios on various millage rates. The current millage rate is .3000. The Board explored millage rates of .2800, .2900, .3000, and .3100. The rate of .3000 will a 1.63% tax increase to the public. This millage rate will provide \$1,301,451.00 for funding for the 24-25 year. The millage rate of .3000 has been the rate for the past several years. Pat McCoy made a motion to keep the proposed millage rate of .3000. Wendy Coker seconded the motion. The motion carried.
- b) The Board set the millage rate and tentative budget hearing dates:
  - a. First Hearing Date – Thursday, September 5, 2024, at 5:01 PM in room 101 in the School Board Building. This will also be the regular meeting date.
  - b. Final Public Hearing Date – Monday, September 23, 2024, at 5:01 PM in room 302 in the School Board Building.

## **10) Review of Different Logos**

a) Melisa Jahner, Chairman, recommended that we table this until the next meeting.

## **12) Open Discussion**

a) No additional business was discussed.

## **13) Next meeting date**

The next meeting was scheduled for August 8, 2024. This is the County wide Open House evening. Most board members will be involved with the Open Houses. The meeting will be rescheduled to Thursday, August 15, 2024, at 5:01 PM.

Motion made by Bill Wallace and seconded by Frank DeCarlo to adjourn the meeting. The meeting was adjourned at 6:48 PM.

Respectfully submitted,  
Toni Wiersma

Toni Wiersma

Executive Director